

Horsmonden Social Club
AGM held on Friday 22nd March 2024

Present & Apologies – see attached list

Start time: 7:45pm Finish: 8:30pm

1. Welcome & Remembrance (Lindsey Chave)
 - Chairperson welcomed everyone to AGM.
 - Minutes remembrance held for G. Ridley, D. Chappel and B. Markwitz.
2. Treasurer's Report (Nick Miller)
 - VAT registration
Horsmonden Social Club became VAT registered from 1st April 2023. This means can reclaim VAT on purchases. Have retained Hilden Park Accountants who will review and submit VAT return.
Also able to claim back VAT on fixed assets in last 4 years.
First VAT return claimed back £6,747 and owed £4,062.
Second VAT return owe £4,967 and reclaimed £3,517.
 - Presentation of Club's financial accounts
Trade income for 2023 £106,017.
Remain in strong financial position overall for 2023.
Thanks to Ann Coyne for all her help in handing over treasurer's role and for continuing to do the banking.
Thanks also to Catherine Catchpole who has independently reviewed our accounts previously but due to VAT registration and with Catherine's agreement we have agreed to retain Hilden Park Accountants.
 - Proposed – Robert Dicketts / Seconded – David Jolley
3. Chairperson'
 - See attached report.
4. Subscription Rates (Lindsey Chave)
 - Increase juniors & OAPs to £6 and adult members to £12.
 - Proposed – Anthony Hacker / Seconded – Bridgette Walsh
5. Proposed changes to the Constitution (Tim Coyne / Lawrence Arscott)
 - There will be one vote for Proposed changes to Constitution and Item 6 – Proposed changes to the Trust Deed. One cannot be changed without the other, as this would lead to the documents being in conflict with each other.
 - Reviewed constitution and changes made to bring it up to date.
 - Several changes which were just simple grammatical changes and tidy up, not affecting anything of substance. Changes of substance were highlighted, as below:
 - Currently states that accounts will be audited annually however this will be changed to "accounts will be independently reviewed, which will be carried out by Hilden Park Accountants".
 - Currently state that society will have Vice Chairman and President, we currently have neither, to reflect that these are now optional positions will state "may have".
 - Currently states that trustees must be current members of the committee, however this causes issues when someone leaves the committee as this involves changes of several documents / communications to relevant bodies. Therefore, propose to

change to 2 committee members and 2 non committee members but they must be members of the social club.

- No provision in the existing constitution about managing bank accounts, this will now be carried out by trustees, will now be included and Deed will be changed to mirror this. This is currently only dealt with in the Trust Deed. It is felt that the Constitution should also include requirements for managing the bank accounts, so details mirroring the proposed amended Trust Deed have been added.
- States that licences are responsibility of the Secretary, however licensing activities are now covered by several members of committee. Change to responsibility of the committee rather than individual.

- After discussion it was agreed that this proposed change would be amended to **responsibility of officers of the committee**.

- Changes were agreed by a majority vote.

6. Proposed Changes to the Trust Deed (Tim Coyne / Lawrence Arscott)

- Its responsibility of the Trustees for all aspects of the social club, cash holdings, lease for premises with Parish Council so if any changes in trustee involves lots of work, which is why change to that can remain a trustee even if come off committee but remain member.
- Currently payments being made controlled by 2 trustees, changed to 1 trustee, but may be delegated to other members of committee. Give flexibility to run smoothly.
- Changes were agreed by a majority vote.
- Chris Read suggested Social Club look at becoming a registered charity, Lawrence Arscott agreed to look at in future.

7. Club Refurbishment

- Meeting was shown proposed changes to bar and social areas.
- This will be a significant refurbishment of the club.
- Identified grant available from TWBC, which will be applying for.
- Currently in process of obtaining 3 quotes which include
 - Removal of current ceiling and raising by approximately 2 feet (replacing with new plaster ceiling).
 - Remove cladding on walls and replace with oak cladding including round two pillars.
 - Remove lobby area.
 - Area behind the bar to be improved.
 - New cupboard in snooker room.
 - New tables and chairs.
- Local interior designer, Denise Bignell created designs shown free of charge.
- Will also replace lighting.
- Looking at a cost of between £70k to £80k.
- As Club now VAT registered will be able to reclaim the VAT.
- The grant is West Kent Rural Grant, have already spoken to Borough Council and feedback is positive. Application must include 3 quotes. If successful will pay 50% of costs, up to a maximum of £25k.
- Work must be completed by 31st March 2025 to qualify for the grant.
- Club will need to close whilst work is carried out but this will be kept to a minimum.

8. Election of committee and officers

- Thanks to members leaving committee

- Alison Scott
 - Paul Fleury (will continue to organise bar rota)
 - Jan Botten
 - Nick Belton
 - Existing Committee members willing to stand again
 - Lindsey Chave
 - Nick Miller
 - Anthony Hacker
 - Tim Coyne
 - Paul Lawson
 - Bridgette Walsh
 - Lawrence Arscott
 - David Watson
 - Richard Edmed
 - Jordan De Saa
 - Jimmy Webb
 - Nominations for new committee members
 - Jo Beach
 - Daniel Russell
 - Neil Allan
 - Ben London
 - Janet Norton
 - Proposed – Michael Guntrip / Seconded – John Shekkels
 - Nomination for Officers
 - Lindsey Chave – Chairperson
 - Nick Miller – Treasurer
 - Other officers to be discussed at committee meeting.
 - Proposed – Peter Bird / Seconded – Michael Guntrip
9. Any other business
- Asked about showing Rugby in November. It is believed that these matches will not be free to air, so the club will not be showing them.
 - Chris Reed gave a vote of thanks to Lindsey Chave for all her hard work and all those exiting the committee.