

Horsmonden Social Club Committee Meeting

1st July 2025

Attendees.

Lindsey Chave (Chair), Tim Coyne, Dan Russell, Jo Beach, Jimmy Webb, Richard Edmed, Lawrence Arscott, Anthony Hacker, Neil Allen, Neil Hale and Janet Norton, Nick Miller.

Apologies.

Ben London, Paul Lawson, Bridgette Walsh

Agenda.

Minutes June 3rd 2025 Approved and copy to be posted on HSC noticeboard and also on website.

HoVEC Summer festival update

The costs of running the event were split 50/50 including additional security at night.

As agreed prior to the event all profit would be split 35% 65% between HoVEC and HSC. After unused stock returned and figures adjusted for stock retained by HSC the profit for HoVEC was £2600 and £4700 for HSC.

Beer Festival

Final preparation meeting to be held by the sub committee on Thursday 3rd July.

Pimm's to be sold 4-6.00pm.

Cocktails 7-9.00pm

Aperol Spritz are popular this summer and to be sold at £7.50 per glass.

Staffing. Outside bar covered. Inside bar still has slots. More volunteers coming on stream from new members.

BBQ this year sausages in rolls (adults) and frankfurter hot dogs (children), no beefburgers.

Set up will be Friday night.

Action. LC to purchase fruit for Pimms

AH will provide Induction hob for onions.

Booking Form- Revamp.

Almost completed.

All tick boxes are now on the booking form linking to acceptance of terms and conditions including the returnable deposit of £100 required for parties. Clearly states that no bookings for 18th or 21st birthday parties as stated in HSC Constitution.

Tick boxes now also include agreement to Fire Procedures Document. Committee agreed to remove reference to disabling gas cylinders as this would create an increased risk to anyone in an evacuation situation. The kitchen outside door is a fire door but this is not to be identified as a fire exit unless the kitchen is in use. Fire exits are via the main front door and via the snooker room.

The fire alarm and emergency lighting should be tested regularly. Agreed that this be done when beers put on for weekend by NA and JW

Action. LA and TC to complete wording for the booking form, terms and conditions and fire procedures and forward all to BL.

LC to laminate a copy of instructions for turning off the fire alarm and provide a log book

Training to be arranged for bar staff and group leaders re fire alarm and fire procedures

Entertainment

Nothing new to report.

Charity Bingo Night in October

Reggae Band next year

DR to follow up on band he has recommended for their availability March 2026

Refurbishment - Noise - Kitchen - Lobby

Noise. A report has been obtained from a specialist "Soundproofing Store" who have provided technical assistance and a report with a quote for the sound absorbing panels as discussed at last meeting. The panels are made to measure with a choice of colours. Denise (interior designer) feels they are stylish and has suggested using colours of panels to compliment colours of the new chairs. We can order a few to try but will lose quantity discount offered. These will not stop all the noise but they estimate a reduction in echo problems in the region of 55 - 59%

Quote (supply only) 18 panels £3798 + vat with discount £750 = £3133+vat.

Kitchen and Lobby. TWBC grant applications may be available with a maximum grant of £20k.

In order to apply for a grant complete detailed quotes are required urgently for the three phases phase 1) Noise reduction in the main room and back bar. Phase 2) To complete the upgrade of the lobby and repair the ceiling. Phase 3) The kitchen refurbishment.

Action. Sub committees to meet asap to obtain detailed quotes ready for grant application to TWBC

LC and TC will be viewing a new till for the main bar on Saturday.

The temperature loss when the cellar door is opened was discussed. A plastic door barrier and a new insulated door to be installed. This will save on energy costs and ensure that a more even temperature in the cellar can be maintained which is beneficial for the beers. NA reported that there will be 2 lagers on during the summer months and bar staff to note/ask members for comments as to preferences on these as well as ales. To be noted in a book behind the bar.

Bottled lagers to be phased out to reduce cost of glass bottle bin collection.

Storage in the cellar is getting tight and the cellar needs to be tidied up.

Treasurer's report

Today's figures. Current account £50,475.76

Savings account balance - tbc by those with access

Notable payments outside the norm £673.80 for festival security

Bar Stock costs £9488.46

Notable credits £11,768.94

Bar sales £23,092.27 of which £15,890.63 was from the festival

Savings account. DW still to transfer paperwork.

Action NM to speak with DW.

Secretary

Bookings.

Karaoke "Stars in their eyes" evening 15th November. The person requesting this booking has not been a member for long and accordingly cannot make a booking themselves. However, the committee agreed to hold the date on the calendar and TC will discuss with them the plan for the evening and clarify the details. Is it to be a club event but organised by them etc? They will be required to hire or purchase their own Karaoke equipment.

Year 6 School leavers party. Access for preparation can be from midday after the Church coffee morning. The big oven is still operational. The bar will be open for the parents from

16.30pm and bar staff have been arranged. All agreed that as the event is for the school that the fee to hire will be waived.

August 1st Steam engine parade 11.30-15.00pm.

Party November 29th has been cancelled.

New Members/Renewals. Currently 488 active members on the list each receiving the newsletter each week. This is down approx 150 in total but with 200+ new members meaning that many have not renewed.

Action NA to forward the list to LC to review and identify members who have sadly passed or moved away.

Note to be added to the newsletter and bar staff informed that they can ask to check membership. Visitors book to be reinstated. £1 per non member visitor for 2 visits only and invitation to apply and pay for full membership.

AOB.

JW asked that committee members please reply to messages if request is put out for help and to turn up if previously agreed to. Notable on occasions that help has been lacking eg in setting up and clearing away after events.

Volunteer WhatsApp group to be reinstated with a request for volunteer help not just bar work but for gardening, cleaning etc as it arises.

AH asked about TV in the back bar. One member is particularly keen on one being installed so he is to be asked to run a raffle to raise funds for this.

TC. Women's Euro's Football. Agreed to show the England match this coming Saturday and possibly future matches if staff are available.

Date of next meeting August 5th. 19.45pm