

Horsmonden Social Club Committee Meeting 6th May 2025

Attendees.

Lindsey Chave (Chair), Jimmy Webb, Bridgette Walsh, Tim Coyne, Dan Russell, Jo Beach, Richard Edmed, Nick Miller, Lawrence Arscott, Anthony Hacker, Ben London, Neil Allen, Paul Lawson and Janet Norton

Agenda

- **April minutes.** Approved.
- **What goes on here.** All went well. Fairly well attended. Human fruit machine was good fun. Few new members signed up. Teas and coffees made approximately £100 which will be put towards the kitchen refurbishment fund.
- **VE Day.** Planning is going well. Tea and coffee to be in paper cups as on the green. BBQ rolls and sausages for adults (£2.50) and frankfurters (£1) for children with onions. Bar open from 3.30. Emma B singing at 4pm. Gazebo and bunting to be put up. Advertising: posters organised by Bridgette and via HSC newsletter. Help required to set up from 12.00am. Anthony to provide coffee pots and an induction hob.
- **HoVEC Summer Festival.** HoVEC has agreed to 35% profits after costs. HSC has already purchased plastic cups with the HoVEC logo costing £1200. HoVEC has agreed to help with providing some volunteers for the bar rota. RE has obtained the licence required. LC has ordered float change. Pricing, beer and wine requirements discussed. The name for the Bar is to be "The West End" to tie in with this year's theme of West End Musicals. TC noted that a joint committee with HSC and HoVEC should be formed in order to agree how the spreadsheet log is to work.

Action. JB Bar rota and liaison with HoVEC

NA and RE: Beers and wines requirements and pricing.

DR to maintain a log/spreadsheet of all costs incurred.

LC to provide DR with Bookers access.

TC to organise a meeting with HoVEC to form a sub committee.

RE to design and order signage for the bar to include bar name and pricing.

- **Beer Festival.** There was too much wastage last year so this year to have 2 large and 7/or 8 small kegs plus two ciders (one fruity and one Charringtons). Pimms and also cocktails using the spirits already purchased. To take Neck Oil and Thatchers off for the festival and Moretti only inside to encourage purchase of festival beers. Entertainment booked with Simon McInnery singing. Outdoor games Connect 4, Badminton, Quoits, Jenga. All games to be cleared from the green by 9.30pm. BBQ will run from 5.00 - 7.00pm. NA to bring his BBQ. Risk assessment required and to include Olympics. LC to provide the template used last year. The Parish Council require £50 cheque on booking for using the Green, but normally this is waived for HSC. Green Road will need to be closed. Pricing: Beers and Ciders £4 per pint. Cocktails £5. Pimms £3 per glass.

Advertising to include bringing plastic glasses ie to purchase at £1 each (non refundable).

General discussion re beer sales. Bitter sales have been down over the past month. Thought to be that they are not very visible at the back bar. Signage required. Proper Job was popular and to be purchased.

Action. JB Bar rota

NM Risk assessment and road closure application to Council.

PL to monitor use of and to ensure games are cleared away by 9.30pm

NA. BBQ

Booking Form.

LC reported that there was a really good party on Saturday and all cleared up very well.

Booking form to include for parties etc that a refundable deposit of £100 on the night is required to cover any damage or cleaning required. Tick box.

Must have been a club member for at least a year to make a booking. Tick box.

Action. TC to draft and BL to update booking form on website.

Entertainment. Aim for 4 events per year

Miss Dot Com booked 31st May. £325 with deposit £50 already paid.

The Heartbeats available 18th October £400. To be booked.

DR knows of a singer who might be good for the club.

Discussion re price cap on Acts booked in future and all agreed at £500/550

Ideas raised: 80's night. BW is also looking at some of the Acts coming to the Halfway House.

Dragon boat race 30th August. One boat. £399 to be paid and all funds raised to go to the kitchen refurbishment. More volunteers are needed.

JE, BL and NA agreed to join in.

Action. DR to contact the singer for his availability Feb/March

- **Snooker.** LA has made changes to the contract as necessary but had questions re the schedule proposed for service and maintenance of the snooker table. LC reported that they are a reliable company that the club has used before, providing a good job. Cost £57 per month but table brings in £120 - £130 per month. Their last visit was in November so the company probably was not aware of the club closure for 3 months. All approved to continue with the contract but to discuss with them the schedule and to include the pool table.

Action. DR and LA to contact the company and discuss the schedule going forward.

- **Till.** A new till is needed. TC looked into the contract with World Pay and tied in for another 18 months. TC looking at buying a new till.

Action. NA to ask Halfway House how much their new till cost.

- **Bar Prices.** All prices need to be reviewed as costs are increasing particularly with the canned soft drinks. Sub committee TC, NM and NA. Moretti price increased to £4 per pint with immediate effect.

Friday nights are now incredibly busy and bar volunteers have experienced some rude customers who may not realise that the bar is staffed by

volunteers. To increase bar staff to 3 on Friday early shift 7-9pm and 2 on 9pm - close. Also a sign informing customers that all bar staff are volunteers.

- **Refurbishment.** A few snagging items remain to be finished and some rubbish removed.
- **Treasurer's report.** Current account £33,994
Kell's fund £2728.76
Deposit acct ~ £16,000
Outgoings: £1793 Additional chairs and tables. £4451 Lewis (Electrician)
£1200 DWS (radiators). Stock £8323 inc VAT
VAT recovery is due this month.

Copy of email 7/5/25 below from NM re April bar sales.

I mentioned at the meeting last night that I would clarify the bar sale calculation for April – please find attached - £12,420.96 less £492.00 cash (which is for March and recorded towards the top of the PDF) = £11,928.96. I think the circa £2k difference is likely a timing issue, whereby some WorldPay funds from March didn't hit our bank account until early April and so are recorded under April

- **What next?** The oven is broken. There are holes in the ceiling in the lobby area requiring repair. Proposed refurbishment of Kitchen and lobby areas to include cupboards between the bar and lobby (little room). All agreed to move forward and start obtaining quotes. Sub committee AH, LC, JW and TC.

Action. TC to email HPC regarding the repairs to the lobby ceiling.

LC to contact Dan (Builder) to obtain quote for lobby and little room update to include shelving and freezer.

AH to obtain quotes for complete refurbishment of the kitchen with stainless steel worktops and splashbacks etc. and a lockable cupboard for storage.

To contact Persimmons re a grant towards the refurbishment as they are building a new development in the area.

- **Bookings.** May 15th David Jolley Wake. (Additional Prosecco requested)
May 20th Mary Watts Wake. (Bridge club agreed not to meet)
June 10th Gardening society
June 28th. Kindy Quiz Night
September 20th. Birthday Party
November 8th. Birthday party
June 27th 2026 Wedding
- **New Members.** All forms received are now done. Lots of new members but difficulties in assessing how many. Unsigned application forms will not receive newsletters under terms and conditions of joining.
- **Bar Staff.** Still some gaps for May.
- **AOB.**
- RE. Licence for HSC requires updating. Review of opening times with early summer opening on Fridays. Licence to be 5pm - 1am Fridays, 6pm - 1 am Saturdays and 12.00 - 6pm Sundays. £21 to pay.
- NM. Invoice from Whatif solutions. BL explained the services provided re

email accounts and maintaining the website for HSC. To stop payments to Net Hosted.

- LA. Building society account to be moved to easy access account with Buckinghamshire B/Soc. LA is waiting to discuss this with Dave Watson.
- AH. Lions tour. Saturday mornings. There may be some interest in showing these matches. Would require opening the club early Saturday mornings for 2 weeks. Depends which channel on TV is showing the matches.
- TC. Approval requested to co-opt Neil Hale onto the committee, as an accountant he would be an asset. All agreed.
- Date of next meeting 3rd June 7.45pm.